

West Valley Premier Soccer League

Constitution & Bylaws

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ARTICLE 1

The Executive Officers shall be elected by a majority vote at the Annual General Meeting. They shall hold office for one (1) year and are eligible for re-election.

1.a: Executive offices of this league shall be defined as:

- 1. The President of the League.**
- 2. The Secretary of the League.**
- 3. The Treasurer of the League.**
- 4. The Director of scheduling.**
- 5. The Disciplinary Officer.**

1.b: When more than two (2) candidates have been nominated for an Executive office the winner shall be declared to be the one who receives the majority of the ballots cast. In the event that no candidate receives a simple majority vote, a runoff will be held between the two (2) candidates receiving the highest number of ballots cast.

1.c: When there are no volunteer candidates available for an office, the President shall chose two candidates to run for that office.

ARTICLE 2

The Executive Committee shall consist of the managers from each member team.

ARTICLE 3

There shall be two types of Executive Committee Meetings:

3.a: The Annual meeting shall be defined as the first meeting scheduled for the calendar year.

3.b: The General/Quarterly meetings shall be scheduled prior to the start of each new season.

3.c: The year/annual term shall be defined as the calendar year from January, 1st to December, 31st. The season shall be defined as the 13week duration of each new schedule of games for the league.

3.d: The order of business at Executive Committee meetings shall

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be:

1. Roll Call
2. Minutes of previous meetings
3. Correspondence
4. Treasurer's report
5. Trial Committee report
6. Delegates reports
7. Unfinished business
8. New business
9. Open Forum

3.e: Each team can have up to three representatives present during a meeting. However, each team will only have a single vote.

ARTICLE 4

The office of the President of the league shall have the following responsibilities and/or powers:

- 1.a:** President shall preside at all meetings of this League except during the election of Executive Officers at the Annual General Meeting.
- 1.b:** The President shall be an ex-officio member of all committees and shall appoint all members to committees not required to be elected.
- 1.c:** The President shall only cast the deciding vote at Executive Committee meetings.
- 1.d:** In cases where the Executive Officers, as defined in Article 1, can not fulfill their duties, the President shall have the power to act on their behalf.
- 1.e:** The President shall represent this league in all internal and/or external matters.
- 1.f:** The President shall have the power to suspend teams not in good standing that have not rectified their actions after a 7 day notice.
- 1.g:** The president shall schedule the Executive Committee

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meetings.

1.h: The President shall be responsible for obtaining and maintaining leases for soccer fields.

1.i: The president Shall have the power of pardon. He can pardon the fines/penalties issued to a player or team once. A player or team can not be pardoned for the same type of infraction more than once.

ARTICLE 5

The Secretary shall record the minutes of all meetings; shall attend to all correspondence; give notification of all meetings; keep records and have charge of property owned or leased by this League, except the finances. The Secretary must provide a list of managers of all teams in the League and all league rule and regulations for each club and/or team.

ARTICLE 6

The Treasurer shall have charge of all finances of this League and shall report on the condition of same at the league meetings and at the request of the President. The Treasurer shall submit a full report, at the League Annual General Meeting, of the financial transactions of the league for the season and the balance on hand.

ARTICLE 7

The Director of Scheduling shall be responsible for the scheduling of all league sanctioned games. He/she shall be responsible for the issuing League schedules to each team. He/she will also be responsible for providing such schedule to the head of referees for scheduling of the official(s).

7.a: The director shall try to make sure that all teams get even amount of early games and traveling distances. The exception to this rule will be for teams that have specific requirement because of the contract or leaser.

7.b: In case there is a prolonged shortage of fields, due to rain or other factors, teams that have helped acquire the remaining fields shall have priority of schedule. The rest of the teams shall be in a rotation schedule for games.

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ARTICLE 8

The Disciplinary officer is to be responsible for ensuring all members of the league, Managers and team members, follow all the rules and regulations described in the league Constitution-Bylaws and Rules and Regulations.

8.a: The Disciplinary officer shall deal with and pass judgment on League matters arising out of misconduct by any team, player, team official, officiating referee, or spectators referred to it by an affiliated team, player, team official, officiating referee or linesman, or on it's own initiative. The Disciplinary officer shall be responsible for reviewing the Referee game reports.

8.b: The Disciplinary officer shall also deal with any protest or complaint from any affiliated team. All complaints shall be presented in writing to Disciplinary officer or Executive league members.

8.c: The Disciplinary officer shall attempt to conduct a meeting with all parties involved. Each involved member shall receive a notice of such hearing no less than 5 working days in advance. If not available, the members may submit a written account of their case.

8.d: The Disciplinary officer shall determine suspensions and/or fines based on the guidelines set forth in the Fines Schedule document. For players suspended, the term shall be expressed in games rather than weeks, except in instances which require long term suspensions which shall be date to date. Fines may be levied. Such fines under appeal do not prevent a team from otherwise being in good standing. All fines shall be paid through the League President or Treasurer.

8.e: The Disciplinary officer's decisions shall be final unless appealed to the Executive Committee.

8.f: The Disciplinary officer shall notify the parties involved, in writing, of it's decision regarding the reviewed matter.

8.g: The Disciplinary officer shall be responsible for maintaining written records of all cases and presenting same to Executive Officers on request. He/She shall report to the Executive Committee at each monthly meeting on all cases tried and fines levied and collected. He/She shall present said fines to

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the Treasurer at each quarterly meeting.

8.h: The Disciplinary officer shall be elected at the Annual General Meeting. The candidate with the highest vote shall be the lead officer. In case of a tie, the League President shall chose the lead candidate. The Executive Officers may appoint TRIAL BOARD members and/or Alternates at any time to fill vacancies which arise.

ARTICLE 9

Executive committee league meetings may be called by the Secretary of the League, by the order of the President or upon request of 2/3 or more team representatives, in good standing, of the Executive Committee of this League.

ARTICLE 10

Application for membership in the League must be accompanied by all fees imposed by the League, and said fees shall be refunded if the applicant is not granted membership. All applicants must list the names and addresses of its officers, field (if applicable), and team colors.

10.a: In case there are more than one team waiting to be admitted to the league, the Executive committee shall vote on which team is to be admitted. The committee will only vote on full applications that accompany all applicable fees.

10.b: Entry fees shall consist of the following:

- 1. New Team application form**
- 2. Liability waiver form for all members of the team.**
- 3. Team Roster**
- 4. A single quarterly fee in advance.**
- 5. Quarterly fee for the upcoming schedule.**

ARTICLE 11

Each team, upon acceptance as a member of this League by the Executive Committee, shall be furnished with a copy of the League Constitution, Bylaws, Rules, Regulations and fine schedule, and this shall be deemed sufficient notice of their rights and liabilities towards the League. It is the team manager's responsibility to ensure all members of his team are made aware of the contents of said Constitution, Bylaws, Rules/Regulations and, especially, the fines schedule.

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11.a: Each team shall identify up to three representatives, two managers and an alternate, to the secretary of the League.

11.b: The resignation of a member team shall not be accepted unless the resigning team is in good standing with the League.

11.c: Each team manager is responsible for making sure that their contact information is up to date and correct. They must check and verify their information on the web page and league contact list before each league meeting.

11.c: A team, not in good standing, may be dismissed from the league after having had a 14 day notice and a 2/3 vote by the Executive Committee.

ARTICLE 12

A team shall be deemed in good standing if:

- All league Dues are paid in full.
- There are no outstanding fines.
- They are not on probation for misconduct charges.
- The team is not under review by the Appeals Board.

ARTICLE 13

All Executive Officers are subject to removal from office upon charges of improper conduct being preferred against them. Charges and documentary evidence supporting such charges must be submitted in writing to the League President, Secretary and Executive Officer/Trial Board member concerned. Such removal must be rendered by a vote of at least two-thirds (2/3) of the members of the league present. The entire membership of the league must be notified of the meeting at least two weeks in advance, and a minimum of two thirds (2/3) of the members must be present before a vote may be taken on charges.

ARTICLE 14

The President of the league has the power to grant guests the privilege of being present at the Executive Committee meetings. Guests may speak at these meetings only if allowed to do so by the President.

ARTICLE 15

Amendments to the Constitution/Bylaws of the League shall be made only at the Annual General Meeting or at a special Executive

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Committee meeting called for this specific purpose.

ARTICLE 16

Amendments to the Rules and Regulations may be made at the Annual General Meeting or at any Executive Committee meeting, under the provisions of Rule 1.

16.a: A Standing rule may be enacted into the Rules and Regulations by a two-thirds (2/3) majority of the members of the league at league meeting.

16.b: Standing rules may only exist for one year or until the next Annual General Meeting at which time they must be voted permanently into the Rules and Regulations or be automatically revoked.

16.c: Any member of the League in good standing may propose a change or amendment to the Constitution, Bylaws, Rules and Regulations; however such proposed changes or amendments must be submitted to the Secretary in writing at least thirty (30) days prior to the Annual General Meeting or special committee meeting at which voting on the change is to take place. No changes may be made from the floor.

16.d: Each affiliated team shall be given a minimum of fourteen (14) days notification of any proposed change or amendment.

ARTICLE 17

At the Annual General Meeting, a simple majority of the Executive Committee shall constitute a quorum. A simple majority of the members present will decide on any motion, except proposed changes or amendments to the Constitution, Bylaws, Rules and Regulations which shall require a two-thirds (2/3) majority of the members of the league.

Article 18

Disciplinary rulings by the Disciplinary officer that enforce the minimum penalty, as stated in the League Fees/Penalty table, are not eligible for Appeal.

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Article 19 All decisions made by the league officials are eligible for appeal to the Executive Committee Board with the exception of the items covered by Article 18. All appeals shall be made in writing to the secretary of the league.

Article 20 The Executive Committee shall vote on all appeals which would involve suspensions of a team within 7 days of the receipt of such appeal. All other appeals may be deferred until the next Executive Committee meeting.

20.a: A 2/3 majority vote is needed to over turn or reduce any decision by the Disciplinary officer.

20.b: In case there are no league meetings scheduled, the voting may be done in writing/E-mail to the Secretary of the league.

20.c: Teams on probation shall not be eligible to vote on matters for which they have been put on probation.

20.d: The delegates for the team that has made the appeal shall not be eligible to vote on their own appeal.

Article 21 In case the President will not be available for an extended period of time due to vacation, etc, three of the executive officers shall fulfill his duties. The President shall choose the three officers to share the responsibilities.

Article 21 All fields obtained by the president should be leased to the league and not an individual team or manager.

21.a: The only exceptions to this rule allowed will be 1. in cases where it is not possible because of the contract/leaser 2. in instances where the team, in addition to paying their league

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fees, have paid the lease in full and 3. where it may be cheaper for the league to lease/rent the field in the name of a resident in the district/area where the field is located.